

DON JACOBS

Honda · BMW · Volkswagen · Used Cars

Nicholasville Road at New Circle Road | Lexington, KY 40503



FOLLOW THESE EASY INSTRUCTIONS:

1. **Fill in your contact information, including services needed and sign.**
2. **Park and lock your car in the designated customer parking areas.**
3. **Place your keys in this SIGNED envelope.**
4. **Drop envelope in KEY-ENVELOPE Drop Box.**

Name:		Make:	Model:
Address:		Year:	Mileage:
City, State, Zip:		Color:	License #:
Cell Phone:	Work Phone:		Home Phone:
Email:		Expected Completion Date:	

CHECK THIS BOX IF YOU HAVE AN EXTENDED WARRANTY

Check services you need:

<input type="checkbox"/> _____ Mile Inspection	<input type="checkbox"/> Body Damage	Other Services or Additional Details: _____
<input type="checkbox"/> Change Engine Oil & Filter	<input type="checkbox"/> Alignment	_____
<input type="checkbox"/> Change Transmission Oil	<input type="checkbox"/> Rotate and Balance	_____
<input type="checkbox"/> Tune Engine	<input type="checkbox"/> Replace Wiper Blades	_____
<input type="checkbox"/> Inspect Brakes	<input type="checkbox"/> Detail	_____
<input type="checkbox"/> Repair Lights	<input type="checkbox"/> Replace Tires	_____
<input type="checkbox"/> Oil Fluid Leaks		_____

My signature authorizes Don Jacobs, Inc. to complete the repairs listed above, without further notification unless the cost of the parts and service exceeds \$_____.

I hereby authorize the above repair work to be done along with the necessary material, and hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. Dealer not responsible for unavailability of parts or delays in parts shipments beyond dealer's control nor for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond our control. Storage charges of \$25 per day will be assessed if 1) customer fails to pick-up vehicle within (5) days of completed repair OR 2) customer fails to approve repairs or pick up the vehicle within (5) days after receiving notification of the repair estimate.

*Signature _____ Date _____

***THIS ENVELOPE MUST BE SIGNED BEFORE ANY WORK CAN BE STARTED, OR INSERT YOUR SIGNED ONLINE FORM.**